



**AAPM® American Academy of Project Management
“International Commission Certification Board”**



**IPMC International Project Management
Commission™ Professional Credentialing**

2010-11 Global Certification Standards

- Masters Designations and Certifications
- International Certification and Alliance
- Regional Training and Member Support

**An overview of Corporate Project Management
certification programs designed for industry professionals,
available direct to your institution.**

“As seen in the New York Times, Dept. of Education Registry
AAPM featured in: Forbes News, The Business Wire, Reuters
Global News, EuroInvestor News UK, Yahoo Finance, Morningstar
News, Digital50 News, Direkt Broker Germany News, Ad Hoc
News, Centre Daily News, Earth Times, Yahoo News, University
of California News, ArabianBusiness.com NEWS, Express
Computers Business News in India, United nations, Dept of
Labor, Government Occupational Handbook, and more.

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www.certifiedprojectmanager.us

***“Government recognized and accredited
education leading to a Graduate Certification*”**



**AAPM[®] IPMC[™] Professional Project
Management Certification**
"The Graduate PM Credentials"

The IPMC[™] AAPM Standards are developed with a primary focus on management needs, and the ability to enhance knowledge and performance of your teams and managers.

www.certifiedprojectmanager.org

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**Why choose the International Project
Management Commission[™] and
American Academy of Project
Management[®] ?**

The IPMC and AAPM[®] are the world's fastest growing project management graduate society, standards institute, and certifying board, with members in over 100 countries. The IPMC and AAPM offer the prestigious MPM[®] CIPM[®] & PME[™] Designations and also offers other management designation such as: CEC[™], CHRA[™], MQM[™], CPRM[™], and MCP[™]. The International Project Management Commission and the American Academy of Project Management[®] Accreditation Council have joined forces to recognize the best in global education that is qualified for certification....

"Our certifications designations are held by Leaders in Government, Fortune 100 Companies, Consulting, Top Military, Technology Companies and & many more..."

AAPM's qualifications are recognized and listed on the New York Times Management Certifications for over 5 years and disclosed on the Department of Education Training List.

***"Government recognized and accredited
education leading to a Graduate Certification and
Designation"***

AAPM® “Transcending to New Heights”

A welcome note from the Founder of the USA Commission

Graduate credentials are undergoing a revolution globally. The applications of project management are widespread in government, military, construction, technology and more. The IPMC and AAPM Board of Standards was established by leader in the USA PM Industry looking to mandate government recognized and accredited education as a path for Management Certification. Thus, the AAPM® is the first to require government recognized credentials and degrees as a Standard for membership and certification.



Rather than create broad designation for anybody who has completed high school, the IPMC has taken a graduate approach to our program design and created post-nominal designations and executive programs for college educated and graduate educated sector of project management professionals. As such, The IPMC training program and enrollment requirements ensures that each IPMC and AAPM Trained professional maintains the highest standard of demonstrated education and capability for a leadership or executive position in Project Management.

In the last few years, IPMC™ and AAPM® have had a meteoric rise in membership. We have expanded our operations globally with new alliances, training centers and operations in the UK, Asia, India, USA, Caribbean, Africa, Europe, and throughout the Middle East. Of course at home in the Americas, we are at the forefront of action with increased governmental and academic recognition from the likes of the University of California Silicon Valley, City University of New York, Queens College, AEDE Spain, Scottish Universities, The University of Atlanta and many more. The AAPM is also listed in the US Department of Education Registry and in many other authoritative registries. Graduate applications for the MPM Masters Certification and the CIPM international qualifications are now possible through more than 40 of the world’s leading government approved colleges and universities that offer Project Management related Graduate Degrees. Although it can take 2-4 years to complete a degree with one of our IPMC™ recognized programs, we can offer an intensive Certification training from our alliance accredited law school program to groups that require certification. This Executive Certification Training Model is available on location, in-house, on away at pre-determined resorts as per a corporate request.

Membership growth is accelerating with members in 120+ countries. Our quickest growing regions internationally are in the EU, Latin America, Asia, India, the Middle-East and Africa. Our relationships with leading fortune 500 company executives & employees continues to be a key strategy in defining the practical direction of our programs as our corporate members or clients have identified key development needs for their staff and for time management.

Together we are truly “Leading the World in Graduate Project Management™”

Cordially and Kindest Regards,

Professor Dr. Geo. Mentz
JD, MBA, MPM®, CIPM®
AAPM® Board of Standards Worldwide, CEO

About the American Academy of Project Management® – Board of Standards™

The AAPM® American Academy of Project Management® was originally established in 1996 by the Founders Board of the Graduate Institute of Executive Leadership and Development which was a College Chartered Organization in America. The IPMC™ International Project Management Commission™ was originally established as a professional Board of Standards and Ethics for management consultants, marketing specialists, executives, professors, leadership analysts, and trained military. The Commission is also in direct alliance with the International Institute for Professional Analysts and the E-Business Institute which helped establish the Global e-Business Board. The IPMC™ currently recognizes nearly 12,000 Professors, Managers, PhDs, Government Employees, Scientists, Lawyers, Military, & PM Masters Degree Holders as executive members in over 120+ nations. The IPMC could be much larger, but we don't accept candidates without college education or equivalency.

AAPM®/IPMC established its first overseas alliances in Europe, and from that point the membership has quickly grown to cover over 120 separate nations. Those members are supported through college and alliance offices in UK, Canada, Latin America, China, Singapore, Beijing, USA, Hong Kong, The Bahamas, Silicon Valley, and South Africa. As there had not been a graduate professional project manager organization specifically for Executives, Management, Team Leaders, MBAs, Military Officers, PhDs and accredited degree holders, The AAPM™ has met this need and become the organization of choice for highly educated individuals, leaders, and industry experts. This is because The IPMC™ and AAPM require an accredited college degree or equivalent for membership and certification. The AAPM receives its training license, sanction and authority from the IPMC™ International Project Management Commission™.

Officially expanding overseas in 2001, the CEC and the IPMC © International Operations operates with strategic representative offices in UK, Singapore, Beijing and Cairo. The IPMC™ Global Board of Standards is Headquartered in the United States of America. The Board of Standards has sitting executive members from Hong Kong, Singapore, Philippines, Canada, EU, UK, South Africa, and many more locations. Furthermore, AAPM™ Board has several global certifications available for its membership which are the: CIPM™ Certified International Project Manager and MPM™ Master Project Manager i.e. The Masters Certification, and The PME™ Project Manager E-Business. The Board also offers certifications in Quality, Human Resources, and Risk Management. The AAPM™ is the regulatory body for the much sought after AAPM™ and CEC Designations and Credentials. The AAPM™ Executive Designation Programs provide the assurance that the holder has met the suggested criteria for graduate credentials set out in the US Supreme Court Decisions. Further, the AAPM board certification requires meeting 6 different levels of global criteria including ethics and our global body of standards which are the 1st Standards specifically based on the methodology used by government agencies and departments. Acceptance into the AAPM™ is a high distinction and requires the holder to possess a graduate level portfolio of skills and knowledge. Acceptance statistics are not high, and the designation when achieved is a high honor strictly for accredited degree holders or individuals with equivalent backgrounds.

AAPM's mission is to serve its global membership and stakeholders as a world leader in educating and reinforcing the international knowledge of executives and potential leadership of institutions. AAPM™ now has representative offices in Colorado Springs, San Francisco, New York, L.A. AAPM™ mandates consent to high standards of professional conduct, and AAPM activities are International in nature and scope.

AAPM® Certifications, Designations and Recognitions

IPMC™ is delighted to have specific Graduate Designations listed on the Department of Education Websites for Training and Certification Institutions.

IPMC is currently recognized on the Dept. of Education official website where our certification standards and information is disclosed: Here are the AAPM Certifications:

- MPM® Master Project Manager
- CIPM® Chartered International Project Manager
- PME™ Project Manager E-Business
- MQM™ Master Quality Manager
- CPRM™ Certified Project Risk Manager
- CHRA™ Certified Human Resources Analyst
- CPE™ Certified Planning Engineer
- MCP™ Management Consulting Professional
- CEC™ Certified E-Commerce Consultant
- CPC™ Certified Project Consultant



Each of the IPMC™ & American Academy of Project Management certifications, which are registered trademarks of the IPMC™, can be used as a post-nominal designation either in its full form or in an abbreviated form.

e.g. Dr. William Johansson, MPM®, CPE, PME
John Lee, CIPM®, MCP, CHRA

The IPMC™ is otherwise recognized by the American E-Commerce Association, The Department of Education, The Institute of E-Business Consultants, The Graduate Institute of Executive Leadership Development, & official listing in the project management registry ABDC.

AAPM® Premier Designation Listing

MPM® Master Project Manager™

Focus on advanced concepts, planning, leading, delegating, monitoring, evaluating, ethics, regulatory issues.

PME Project Management E-Business ©

A strategic project management technology course with an intensive coverage on innovative and high-powered graduate level technology management topics

CIPM® Chartered International Project Manager™

One of IPMC's most recognized designations; the CIPM focuses on the international project management, communications, planning, monitoring, ethical issues, and evaluating.

For a complete listing of both professional designations and graduate-level designations, please refer to the International Project Management Commission™ website at www.aapm.info
www.certifiedprojectmanager.org

AAPM ® Certification Charters & Masters Qualifications

The American Academy of Project Management ® offers a range of programs for the Industry, Senior Executives and Management, and Corporate professionals in the Middle-East and Asia. Programs can be taken individually as an 'Executive Charter or Certification' program or collectively to achieve a Masters Certification or International Diploma through one of our many accredited partners.

Some of these programs are offered in the public arena by partner providers such as our Alliance and Official Training Programs in: Silicon Valley, New York, Beijing, Cairo, Jordon, Saudi Arabia, India, Australia, Hong Kong, Singapore, United Kingdom, South Africa and more, but others are specifically designed for deployment in-house in a customized fashion.

Individual program units typically run for 4 or 5 days and require specific EDUCATIONAL prerequisites for entry, which vary depending on the award offered. The program details, by competency area, are classified as follows:

1. CIPM ® and the primary "generalist credential" for managers
2. PME as the Technology Based project management credential
3. MPM ® for Advanced Level Managers or Executives "Masters Certification"
4. Specialist Designations in: Risk-CPRM, Quality- MPM, Human Resources-CHRA, and E-business CEC ©

Awards are offered first and foremost by the IPMC ™ through the American Academy of Project Management ® Training Worldwide, however, The MPM ®Masters Certification can be gained by attending one of our 40+ recognized international degree programs. Other designations are also offered through our alliance with the "CEC" Institute of Certified E-Commerce Consultants and the GBM Graduate Board of Management Worldwide Board of Standards.

AAPM ® Board Certification Benefits

Benefits of Membership and Certification by AAPM ®

Gain recognition from professional education

- Use of AAPM ® Board Certified Designations after your name on your Business Card and on your Promotional Materials.
- Earn and Use the designations that illuminate your professional education, hard work, accredited education, and specializations.
- Protect your job by an independent, recognized and global society and authority
- Digital Competitiveness - You can add AAPM to your Online Resume & Improve your image and salary potential
- Handsome membership and Certification Documents suitable for framing shipped to you.
- Use of our AAPM Member CEC Job Tools and Job Board
- Use of the AAPM ` **Research, Publications** and Web Tools
- Ability to be listed on our employment certification verification web **registry** and possibly become a committee member.
- Possibility to earn further AAPM ® graduate certification or charter in areas of: Quality, Service/Process, HR, Marketing, and Planning.

AAPM® Board of Standards – Mission Statement

- Assist in the professional, executive training, and social development of project management professionals interested in planning, engineering, risk, human resources, IT, Service, Quality, Process, E-Business, Construction Management and more. This includes the perspectives of government planning, political-legal environmental issues; NGOs; and private enterprises.
- Promote and protect the integrity of the AAPM Membership, Training, Certifications, and Designations both nationally and globally.
- Provide a structure for interaction between members and the professional financial community, business executives, government Project Management officials, and Organizational Management and Project Management related academic professionals.
- Enhance employment opportunities for AAPM Members at all levels via networking, training, and outreach.
- To continue to grow internationally with specialized on-site executive training available at AAPM Approved training programs.

AAPM® CE Continuing Education

Members may complete one of the below or a combination to fulfill their annual requirements.

- Take this online AAPM Approved course in [Project Management](#):
- The AAPM Approved Annual Congress counts for full CE Credit. This is a Full 2 day event that counts for 15 hours.
- Attendance of 15 or more hours of PM related education (2 days of training)
- 15 Hours of executive education from an accredited business school (i.e. or one full graduate course would count)
- Publish an Article with the AAPM International Journal or other news venue
- Teach a PM course or Seminar and submit an email regarding your good faith teaching work.
- Attend an Approved Global Seminar

Advanced Standing and Dual qualifications issued with leading academic & professional partners

AAPM® IPMC has recognition extended to over 40 government recognized Project Management Programs Degree and Diploma Worldwide. If you graduate with a master's degree from one of our recognized programs, you then qualify for DUAL credentials and certification from our Global Board of Standards. Feel free to consult with one of our directors if you have earned an accredited "project management degree" already.

For many of our Educational partners, our Board of Standards has voted to recognize their "Project Management Degree Training" as meeting the requirements for the Master Project Manager MPM™ "Masters Certification".

Other Advanced Standing Observances that the AAPM Board and IPMC™ grants are below. If you meet one of these requirements, you may be eligible to apply for certification through our approved offices or receive advanced standing.

1. **Any recognized accredited graduate degree in project management** (Must be approved by a AAPM® Director or listed in our Approved Degrees Section)
2. **Any Masters degree with 7 or more years of PM Experience**
3. **Honorable discharge as an officer in the armed forces with PM experience in the military.** (Advanced Standing which will allow for Fast Track Executive Training.)
4. **Taught Project Management Courses as an Instructor, Trainer or Professor for more than 2 years.**
5. **Government License in a related field such as engineering or contracting and 5 or more years of PM Experience.** (must also have a college degree).
6. **PhD in Management, Organizational Behavior, or PM related subject.**
7. **Have other related management credentials, licenses or other along with 7 years of PM Experience.** (Must be evaluated and approved by a Director)
8. **Have any accredited undergraduate degree with 10 or more years of PM Experience**
9. **Complete any Government Sponsored project management certification program and hold any accredited degree with 5 or more years of Experience in PM.**
10. **Graduate from any of the AAPM© Approved or accredited masters degree programs in project management.**

AAPM® Project Management – Executive Standards and Terminal Course Objectives - Guide



CIPM® Certified International Project Manager® - Published Standards

Graduate Course Overview/Description

Project management is growing exponentially. It's now used in virtually all industries, such as: government, health care, telecom, IT, education and banking. Effective management is how these organizations streamline to improve productivity. As businesses are restructured, project managers take over many responsibilities. Expertise in project management is a source of security, prosperity and power to many companies. Here are the TCO Terminal Course Objectives and Standards that the AAPM Board has Approved for CIPM.

Course Objectives

By completing the Project Management Graduate Course, candidates will understand how to:

- Improve efficiency & productivity.
- Effectively organize and manage projects.
- Comprehend the project life cycle.
- Master the basic project management skills.
- Establish realistic objectives to stakeholder needs.
- Effectively implement dependable monitoring techniques.
- Better estimate project costs.
- Agree on realistic time schedules.
- Successfully pass the Project Management Professional (CIPM) exam.

Executive CIPM® - Standards Outline

1. Introduction

- a Definition of Project Management
- b Characteristics of Project Management

2. The Project Management Framework

- a Initiation
- b Planning
- c Execution
- d Control
- e Closing
- f Professional Responsibility

3. Project Management Knowledge Areas

- a Integration
- b Scope
- c Time Management Scheduling
- d Cost Control
- e Quality Management
- f Human Capital and Resources
- g Communication and Protocols
- h Risk and Disaster Preparation
- i Procurement

Prerequisites/Audience

There are no specific requirements for this course; however, if you plan to take the CIPM or MPM, you will need a Bachelor's degree and (1 Year) of project management experience in addition to meeting the requirements.

The Project Management executive training program is designed for professionals seeking CIPM™ or MPM™ certification or for other business professionals seeking to improve their professional repertoire with knowledge of project management.

The CIPM® is the Generalist Credential and the MPM® Masters Certification is available to those who have a college degree or complete the CIPM® program.



MPM® Master Project Manager – Executive Standards Outline

Here are the TCO Terminal Course Objectives and Standards that the AAPM Board has Approved for MPM.

Successful Project Ingredients

1. The various views of success
2. Why projects fail
3. Factors critical to success
4. The Project Balance

Project Management Competencies

The nine management competencies -Integration/Scope/Time/Cost/Quality/ Human

Resource/ Communications/Risk/Procurement Management

Project Organisation and Stakeholders

1. Project Stakeholders - Who are they?
2. Project Steering Committee
3. Project Sponsor
4. Customer Manager
5. Project Manager
6. Project Team
7. Roles and Responsibilities

Project Initiation

1. TOR Terms of Reference
2. Stakeholders and Success Criteria
3. Project Support Office
4. Project Finance/Budget
5. Change Control
6. Project File/Log
7. Quality Management
8. Risk/Issues Management
9. Legal/Security
10. Methodology/Tools
11. Organisational Structure
12. Team Briefing

Quality Management Techniques

1. What is Quality?
2. The Quality Plan
3. Quality Assurance reviews
4. Quality Control Reviews
5. Metrics
6. Quality Spheres

Risk and Issue Management

1. Definitions
2. The Nature of Risk
3. The four stages of Risk Management - Identification, Quantification, Response

Development, Response Control Issue Management

Project Communications Planning

1. Outputs of Communication Management Plan
2. The Communications Cycle
3. The Who/Why/What/When of Communication
4. The Role of Communications during Change

Project Planning Methods

1. Initiating the Planning Process
2. Base Content
3. Estimating
4. Resource Levelling
5. Rolling Wave Plan
6. Outputs from Planning
7. Precedence Diagrams and Critical Path Analysis
8. Using the Network and Critical Path to manage the project

Project Control

1. The Control System
2. Monitoring Project Progress
3. Project Status Evaluation
4. Phase-end Reviews
5. Performance Reporting
6. Exception Planning
7. Identifying appropriate action

People Management

1. Motivation
2. Leadership
3. Delegation
4. Conflict
5. Discipline
6. Counselling

Financial Justification and Budgeting

1. Why have a Financial Case?
2. Costs - Capital/Operational
3. Benefits - Tangible/Intangible/Indeterminate
4. Cost Benefit Analysis
5. Discounted Cashflows
6. Net Present Value
7. Internal Rate of Return
8. Cost Budgeting
9. Cost Control
10. Updating the Cost Baseline
11. Gaining Approval
12. Payback Period
13. Return on Investment

Project Review and Recovery

Why/When carry out a Project Review

The Four Stage approach - Stop the Project, Overview, Detailed Study, Recovery

Actions to Take

Assertiveness and Negotiation

1. Personal Rights and Responsibilities
2. Aggressive/Passive/Assertive
3. How to behave Assertively
4. Overview of Negotiation
5. Preparing for Negotiation - Objective Setting, Ideal/Realistic/Fallback positions
6. Strengths/Weaknesses Matrix
7. Negotiation Tips
8. Closing/Agreement

Project Closure

1. Setting up Customer Communication Channels
2. Administrative Close-out
3. Project Review - Successes/Lessons Learnt
4. Product Review - Objectives achieved, Financials, Performance, Improvements?

Upon Meeting the standards of an approved program or course, the graduates would take the MPM Master Project Manager ® Exam to achieve the Masters Certification.

American Academy of Project Management

Licensed and Trademarked.
Protected in the United States of America

By the power vested in the Board of Standards of the
American Academy of Project Management™,
the Faculty of the Graduate Division & the Chairman of the Board of
the American Academy of Project Management™
do hereby certify that

John Smithson, MPM Master Project Manager

was duly admitted and licensed the charter, board certification, designation
and membership credentials with
is currently in good standing, a **SAMPLE** location, experience, ethics,
testing criteria & of s for certification.
www.pmp.org
IN WITNESS WHEREOF is at emy of Project Management



H. Sheppard
For the Board of Standards of
The American Academy of Project Management™

*Anyone who provides false information to the AAPM or provides education and credentials in bad faith can be reported to the authorities or to their local authorities. We expect all information to be truthful and accurate under the digital signature act laws and through treaties and international law. A person can be expelled from the organization and have their name stricken from the record if providing false or misleading information regarding an application or any other issue.

AAPM® Academy and Certifications recently featured in Global Industry News such as: New York Times®, Forbes News, The Business Wire, Reuters Global News, EuroInvestor News UK, Yahoo Finance, Morningstar News, Digital50 News, Direkt Broker Germany News, Ad Hoc News, Centre Daily News, Earth Times, Yahoo News, University of California News, ArabianBusiness.com, Express Computers Business News in India, and more.

AAPM® Global Board of Standards (Global Advisory Board and Hon. Advisors) - Professors, Doctors, and Experts The AAPM™ Board is the Member, Certifying and Regulatory Body for AAPM™ Global Standards and Requirements

Chariman - Prof. Dr. George Mentz, JD, MBA, MPM®, CIPM® - Atty at Law - - General Counsel USA – Author of the AAPM® Protocols of Management – *Past College Project Management and Business Mgt Faculty

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- SAADI ADRA, MPM®, CIPM®, PMP, PgMP, PMI-RMP, PMI-SP, PMI-OPM3 A/C, , PMOC, PROJECT+, CDIA | General Manager Lebanon / Professional Services - Manager - Hon. Global Advisor
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- Dr. Dean Gabriel Rovayo Vera, PhD, MPM, CIPM® - IDE Business School - **Ecuador**

*All are Hon. Global Advisors unless otherwise noted. AAPM® CEC Global WWW.AAPM.INFO

AAPM® Recognized Degree and Government Approved Educational Programs

The AAPM® Accreditation Council recognizes the following Government Recognized programs as qualified educational providers. Over 30 AAPM Academy of Project Management Approved and Sanctioned Degree and Diploma Programs

Approved and Sanctioned Program - AAPM - East Coast, West Coast and South Coast Chapters.

*East Coast Chapter - Queens College – City University of New York - AAPM Qualified for MPM and CIPM Certification

Certificate in Project Management - The Project Management Professional credential recognizes demonstrated knowledge and skill in leading and directing project teams and in delivering project results within the constraints of schedule, budget and resources.

Queens College – City University of New York

65-30 Kissena Blvd, Kiely Hall 111J, Flushing, NY
Hours: (M-F) 9-5 | (Sat-Sun) Closed - Bldg: CEP Hall 2 (formerly Honor Center)
Phone: 718-997-4984 - Fax: 718-997-4986
www.qc.cuny.edu

For information about programs and courses, please contact:

The Office of Technology Training Center
(718) 997-4984
Emelda Geneta (email: emelda.geneta@qc.cuny.edu)
Deborah Faham (email: deborah.faham@qc.cuny.edu)
Ruby Chua, Director

West Coast Chapter

UCSC UNIVERSITY OF CALIFORNIA - SILICON VALLEY (link to: www.ucsc-extension.edu)

10420 Bubb Road
Cupertino CA 95014
Phone: 408 861 3700
Email: program@ucsc-extension.edu
Degrees Offered: Graduate Certificate in Project & Program Management, Graduate Certificate in Advanced Project Management, degree credit toward Master of Science in Information Technology and in Project Management, and toward MBA
www.ucsc-extension.edu/ppm

*USA Southern Chapter

University of Atlanta - AAPM Qualified for MPM and CIPM Certification

University of Atlanta
Office of the University Provost and Dean of Faculty
Executive Vice President of Operations
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Mobile : +6 012 2031617 Office: +6 03 21696128 email: zulkhernain@syseneg.net

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Project Management Programme
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Project Management Division
Lancaster University Management School
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University of Portsmouth

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Southsea, Hampshire, PO4 8LW UK

Phone Number: 011+44-1705-844600

E-mail Address: Rebecca.Waddington@port.ac.uk

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University College London

Philips House, Gower Street

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University of Southern Queensland

Project Management Program

Australian Graduate School of Business

University of Southern Queensland

Toowoomba

Queensland 4350 Australia

Phone Number: +61 7 4631 2961

E-mail Address: business.postgrad@usq.edu.au

Internet:

University of Sydney

Project Management Programme

Department of Civil Engineering

The University of Sydney

NSW 2006, Australia

Phone Number: +61-2-9351-3672

University of Technology, Sydney

Project Management Program Masters

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- US Department of Labor - Certification Listings - Career Voyages.gov
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- Arab League of States via the AABFS
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